

MINUTES

Members Present: Thomas Tyler, Anthony Tarnowski, Irene Malsbenden, Joe Ruiz, Lynn Goodwin, Paul Picard

Members Absent: None

Others Present: Tecton: Stephen Melingonis; O&G: Gus Kotait,, Mark Jeffco Arcadis; Jack Butkus; Director of Educational Operations Ken Jackson, Board of Education Chairman Brad Bernier, Board of Selectmen Liaison Rosemary Coyle

1. **CII to Order:** Chairman Tyler called the meeting to order at 7:10pm.
2. **Changes to the Agenda:** None
3. **Citizen's Comments:** None
Town email: None
4. **Approval of Minutes - February 8, 2018 and February 17, 2018:**
 - A. Tarnowski motioned to approve the February 8, 2018 meeting minutes amending that Invoice #014 was approved and not #013 and in item 7, bullet 3, CM Contingency is \$1,769,747, seconded by I. Malsbenden. All members voted in favor with P. Picard abstaining. **MOTION CARRIED.**
 - J. Ruiz motioned to approve the February 17, 2018 meeting minutes, seconded by I. Malsbenden. All members voted in favor. **MOTION CARRIED.**
5. **Approval of invoices:** None
6. **Project Manager update and potential action:** J. Butkus and K. Jackson participated in a conference call with Fuss & O'Neill to discuss the pros and cons of retesting of samples for possible PCBs. Drawing markups will be provided to members showing recommended areas to test.
7. **Architect update and potential action:**
 - Tecton continues to look at ways to address open ceiling areas.
 - FF&E and Technology packages will be presented to the Building Committee for approval at the next meeting on March 8th and to the BOE for approval on March 13th. PCR is scheduled with the State for March 15th.
 - S. Melingonis researched the fans being used in the gym but could not find anything specifically regarding what is covered under the warranty. A. Tarnowski suggested obtaining a letter from the manufacturer stating that the fans being hit by balls will not void the warranty.
 - Five schemes for dumpster enclosures were looked at. P. Picard requested that tractor trailers have a direct path to the loading dock. Scheme 3b., swapping dock and dumpster locations, was the preferred choice.
8. **Construction Manager update and potential action:**
 - Project is on schedule.
 - The process of moving from temporary heat and electric to the permanent has begun.
 - Flooring in the kitchen area is anticipated by the beginning of March.
 - Chairman Tyler asked K. Jackson to find out if the Bacon carpentry programs would like the wood from the bleachers to use for projects.
 - A. Tarnowski motioned to approve Out of Scope Change #63 for a total net sum of \$3,430, seconded by L. Goodwin. Vote was unanimous. **MOTION CARRIED.**
 - L. Goodwin motioned to approve Out of Scope Change #69 for a total net sum of \$-12,913, seconded by P. Picard. Vote was unanimous. **MOTION CARRIED.**
 - I. Malsbenden motioned to approve Out of Scope Change #70 for a total net sum of \$29,191.00, seconded by L. Goodwin. Vote was unanimous. **MOTION CARRIED.**

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- J. Ruiz motioned to approve Out of Scope Change #71 for a total net sum of \$840, seconded by I. Malsbenden. Vote was unanimous. **MOTION CARRIED.**
- L. Goodwin motioned to approve Out of Scope Change #73 for a total net sum of \$102,311, seconded by A. Tarnowski. Vote was unanimous. **MOTION CARRIED.**
- I. Malsbenden motioned to approve Out of Scope Change #74 for a total net sum of \$2,535, seconded by L. Goodwin. Vote was unanimous. **MOTION CARRIED.**

Out of Scope Changes for Approval

PCO #	Title	Cost (\$)	Date	Reason Code	T&M	Reimb Elig
63	Add Brick at Area E parapet in order to establish proper roof pitch	\$3,430.00	9-Jan-18	FC	N	Y
69	Delete Student Millwork tables in Mac Lab to be purchased under FF&E	-\$12,913.00	19-Feb-18	OR	N	Y
70	Upgrade Benches surface to Maple T&G	\$29,191.00	19-Feb-18	OR	N	Y
71	Add Plastic Laminate Cap to knee wall in admin area	\$840.00	19-Feb-18	DD	N	Y
73	Demo Existing and Add New motorized Bleachers in lieu of refurbish existing in Gym B & E. Option without end panels: \$98,577	\$102,311.00	19-Feb-18	OR	N	Y
74	3'X12' brick staining mockup. Budget cost for Brick staining A&B north and Partial E north is \$55,000. Work must proceed March, 2018 in order to fit within sitework schedule	\$2,535.00	20-Feb-18	OR	N	Y
		\$125,394.00				

In Scope CM Contingency Changes for Approval

PCO #	Title	Cost (\$)	Date	Reason Code	T&M	Reimb Elig
		\$0.00				

Time Sensitive Changes Approved Since Last SBC Meeting

PCO #	Title	Cost (\$)	Date	Reason Code	T&M	Reimb Elig
		\$0.00				

Time Sensitive In Scope CM Contingency Changes Approved Since Last SBC Meeting

PCO #	Title	Cost (\$)	Date	Reason Code	T&M	Reimb Elig
		\$0.00				

Total PCO's presented for Approval \$125,394

Reason Code: DD = Design Deficiency, FC = Field Condition, OR = Owner's Request, AHJ = Authority Having Jurisdiction, P=Planned

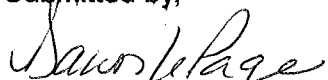
9. **Discussion on communication/social media:** None

10. **WJJMS 6th grade butterfly garden presentation to BC on March 22, 2018:** WJJMS 6th graders will do a presentation at the next meeting on the butterfly garden they would like to have at the school.

11. **Citizen's Comments:** None

12. **Adjournment:** J. Ruiz motioned to adjourn, seconded by P. Picard. Vote was unanimous. **MOTION CARRIED.** Chairman Tyler adjourned the meeting at 9:22pm.

Submitted by,


Dawn LePage, Clerk